

Welcome to AEC General Assembly Gothenburg (Saturday, 12 November 2016)

Agenda

English Reader: p. 38

French Reader: p. 39

German Reader: p. 41

Italian Reader: p. 36

1.Minutes of the General Assembly Glasgow (14 November 2015)

English Reader: p. 39

French Reader: p. 40

German Reader: p. 42

Italian Reader: p. 37

2. President's Report on Activities: Annual Report 2015 and activities to November 2016

Pascale De Groote, AEC President

AEC Members

- 297 members in 2015
- 260 Active Members
- 37 Associate Members
- The current situation will be confirmed in Item 10

AEC Council (November 2015-16)

- President: Pascale De Groote, Antwerpen, Belgium
- Vice-Presidents: Eirik Birkeland, Oslo, Norway; Georg Schulz, Graz, Austria
- Secretary General: Jörg Linowitzki, Lübeck, Germany
- Council Members: Kaarlo Hildén, Helsinki, Finland; Deborah Kelleher, Dublin, Ireland; Grzegorz Kurzyński, Wrocław, Poland; Jacques Moreau, Lyon, France; Ingeborg Radok-Žádná, Prague, Czech Republic; Evis Sammoutis, Nicosia, Cyprus; Claire Mera-Nelson, London, UK; Harrie Van Den Elsen, Groningen, Netherlands
- Co-opted member representing Associate members: Don McLean, Toronto, Canada

AEC Council November 2015-16

Council and 2 Executive Committee meetings in 2016 about:

- Conclusion of the Strategic Plan 2011-15, Implementation of Strategic Plan for 2016-20, Action plan for 2016;
- AEC meetings and platforms in 2015 and 2016
- 2016 Congress and GA
- AEC projects, activities and external relations
- Membership matters, Election rules
- AEC finances



AEC Office

November 2016

- Stefan Gies, Chief Executive
- Linda Messas, General Manager and Member of MusiQuE Staff
- Sara Primiterra, Events Manager
- Nerea López de Vicuña, Office Manager
- Àngela Domínguez, Project and Communications Manager
- Jef Cox, Project Coordinator and Member of MusiQuE Staff
- Coline Guiol, student intern
- Esther Nass, student intern



AEC Projects 2016

- FULL SCORE (2014-2017)
- NAIP - The Music Master for New Audiences and Innovative Practice (2014-2016)
- VOXearly MUS (2015-2018)
- The European Chamber Music Academy (ECMA)- Next Step (2015-2018)
- ‘Modernising European Higher Music Education through Improvisation - METRIC’ (2015-2018)
- European Mobile Baroque Orchestra (EMBA) (2015-2018)
- NE©XT Accelerator - New European Creative Talent (2015-2018)
- RENEW - promoting entrepreneurship in the digital era (2016-2018)

AEC Annual Congress and Meetings 2016

- Pop & Jazz Platform, Rotterdam (February)
- EPARM Forum, Vicenza (April)
- Annual Meeting for International Relations Coordinators, Kraków (September)
- Annual Congress, Gothenburg (November)

Looking ahead - AEC in 2017

Upcoming events in 2017

- Pop & Jazz Platform, London (17-18 February)
- Early Music Platform Forum, The Hague (23-24 March)
- EPARM Conference, Antwerp (23-25 April)
- IRC Meeting, Tbilisi (21-24 September)
- AEC Annual Congress, Zagreb (9-11 November)

AEC Advocacy

- Hearings of the European Commission
- Regular meetings with representatives of EACEA
- Contacts to members of the European Parliament
- Participation in the 2016 European Culture Forum and AB workshops
- Regular contact with the European University Association (EUA),

Contacts with organisations at national level:

- ANESCAS, the Italian Rectors' Conference, DAAD, Spanish Music HEI's Congress, The National Association of Schools of Music (NASM)

AEC Network Partners

Enhanced cooperation with i.a.:

- The European Music Council (EMC)
- The European Music Schools Union (EMU)
- The European Association for Music in Schools (EAS)
- The International Association of Schools of Jazz (IASJ)
- The European Jazz Network (EJN)
- The Performing Arts Employers Associations League Europe (Pearle*)
- Culture Action Europe
- ELIA, Cumulus, Cilect, Opera Europa

AEC Policy Development 2015-16

Report on feedback from regional meetings:

- English reader (p.104), French reader (p. 109), German reader (p.117), Italian reader (p.111)

AEC Policy Development 2015-16

AEC Strategic Plan 2011-15:

- A. Facilitating the exchange of expertise and experts
- B. Further developing the AEC 's subject-specific approach to the various EU developments
- C. Further improving the organisational, financial and administrative basis of the AEC

English reader (p.48), French reader (p. 50), German reader (p.42), Italian reader (p.48)

AEC Policy Development 2015-16

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

English reader (p.52), French reader (p. 54), German
reader (p.53), Italian reader (p.54)

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

Aims - ...

- Objective 1: ...
- Objective 2: ...

Goals <i>(as formulated in the Strategic Plan)</i>	Targets, Strategies, Activities <i>(as formulated in the Strategic Plan)</i>	Intermediate aims to be achieved by the end of 2016 and status by October 2016	Activities by October 2016; strategic decisions to be considered
1a: AEC will develop a <u>model</u> that ...	<ul style="list-style-type: none"> • To explore strategies and their feasibility by: <ul style="list-style-type: none"> ➤ <u>gathering</u> data ... ➤ <u>tracking</u> ... ➤ <u>communicating</u> ... 	<ul style="list-style-type: none"> • <u>check</u> possibilities to ... • <u>properly</u> prepare ... • <u>implemeting</u> ... 	Since April a series of

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

Aim 1 - Support and Information for Members

- to „communicate funding opportunities at European level to the AEC members“ (1a) and
- to „gather and disseminate the outcomes of projects of partner organisations on the topic of refugees and diversity“ (2a)
- to „create a sub-website with useful links related to the above mentioned topic done“ (2a)

Aim 2 - Events and Networking

- Implementation of „setting up of a social media strategy“ (4a)

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

Aim 3 - External Links

- to „intensify the work on Quality issues and to continue contributing to a joint education strategy together with EMU and EAS“ (5a),
- to „intensify contacts with the EUA, in particular in the field of advocacy, artistic research, inclusion by joint strategies, mutual involvement in events, mutual support“ (6a)
- to „gather information on European and international developments on the issue of Audience Engagement“ (6b)

Aim 4 - Advocacy

- To „put AEC's governance on the agenda of the 2016 GA“ (7b)

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

The revised Action Plan for 2016

- AEC is intensifying its efforts for renewing funding within the next round of the Creative Europe programme. (1a)
- The concept of Artistic Patrons is no more considered to be first of all a fundraising tool, but more as an image campaign. (1a)
- A new website was launched in March. (1b)
- First successful steps are made to better balance out the geographical representation in working groups, platforms and when appointing experts. (2a)
- The process of building up an database on Artistic Research together with SAR, ELIA and other partners is progressing (2a)

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

The revised Action Plan for 2016

- Many project ideas are feeding the shape of a new application within the Creative Europe programme. (2a)
- The revision of the Terms of Reference of all Platforms and Working Groups is progressing. (2d)
- The U-Multirank pilot project has finalised its tasks. (2e)
- The Learning & Teaching platform is answering to the reproach AEC would neglect to deal with its "core business" classical music. (3b)
- The use of social media is embedded in the AEC strategy. (4a)

AEC Strategic Plan 2016-2020: Targets and Progress by October 2016

The revised Action Plan for 2016

- The European Online Application System ("EASY") has become operational and might even be the starting point for envisaging a "Music HEI specific Campus Management system". (4b)
- The work of the students WG has professionalized. Representatives are regularly involved in all major AEC activities. The long-term goal is the establishment of an independent student representation for Music HEI students at European level. (4c)

3. Elections to the Executive Committee

Pascale De Groote, AEC President

Appointment of second Election Officer:

- Henk van der Meulen, Royal Conservatoire The Hague, appointed in 2015, serves for a 2nd year in 2016
- Council proposes Miren Iñarga, Musikene (Higher School of Music of The Basque Country), to serve in 2016 and 2017

Elections to the Executive Committee (ExCom)

3 vacant seats

- **AEC President:** current member, Pascale De Groote (Belgium) - NOT eligible to stand for re-election, has completed her second term
- **AEC Secretary General:** current member, Jörg Linowitzki (Germany) - NOT eligible to stand for re-election, has completed his second term
- **1 Vice-President:** current member, Eirik Birkeland (Norway) - NOT standing for re-election as Vice-President (he is applying for Presidency)

Candidates for Executive Committee (ExCom)

Candidate for AEC President:
Eirik Birkeland, Norwegian Academy of
Music, Oslo, Norway

Candidates for Executive Committee (ExCom)

Candidate for Secretary General:
Harrie van den Elsen, Prince Claus
Conservatoire, Groningen, The
Netherlands

Candidates for Executive Committee (ExCom)

Candidate for Vice-Presidency:
Deborah Kelleher, Royal Irish Academy of Music, Dublin, Ireland

Voting procedure

- ACTIVE members will NOW proceed with the election of the AEC President, AEC Secretary General and AEC Vice-President
- Votes will be counted under the supervision of the election officers in the organ room; the result will be announced **later during GA** (agenda point 9)
- Reminder:
 - Only 1 person per ACTIVE member institution can vote
 - Persons holding Proxy vote(s) should fill in extra voting form(s)
 - An **absolute majority** of casted votes is sufficient for the candidate's election to be confirmed.

4. Proposal for new Council election rules from 2017 onwards

Election rules

5.4 Members of Council including the Executive Committee are elected from among the representatives of active member institutions by the General Assembly (see Article 7). No country may be represented in the Council by more than one member at any given time. A regional and geographic balance of the membership of the Council is recommended.

Election rules

The members are asked to vote for one of the following options:

- To continue with the current AEC election rules (GREEN CARD)
- To vote for the new proposal (change of rules), which would be applied from November 2017 onwards (RED CARD)

New proposal – change of election rules

Proposed regions	Number of AEC member institutions	Number of students	Countries and number of institutions per country
REGION 1: Northern and Western Europe	86	60,075	Finland (10), Sweden (9), Norway (7), Lithuania (2), Estonia (2), Latvia (1), Iceland (1), Denmark (4), UK (8), Ireland (3), Belgium (9), Netherlands (9), Luxembourg (2), France (19)
REGION 2: Central and Eastern Europe	82	66,742	Germany (26), Austria (10), Switzerland (8), Poland (8), Russia (6), Romania (4), Serbia (3), Croatia (2), Czech Republic (2), Bosnia (2), Slovakia (1), Macedonia (1), Belarus (1), Bulgaria (1), Ukraine (1), Slovenia (1), Kazakhstan (1), Hungary (1), Georgia (1), Albania (1), Armenia (1)
REGION 3: Southern Europe and Mediterranean	90	61,580	Italy (54), Portugal (2), Spain (17), Greece (3), Cyprus (2), Lebanon (3), Turkey (7), Israel (1), Egypt (1)

Principles

- Every region elects 4 Council members;
- If fewer than 4 members are elected in a region, the seats remain unoccupied;
- They are elected by the members coming from this region only;
- There can only be 1 Council member per country;
- All AEC-members vote for the four ExCom positions (president, secretary general and 2 vice-presidents). Therefore these positions cannot be subject to vacant seats in a specific region.

Election rules

Following the AEC Council's decision, the AEC GA is asked to express their wish either to

- keep the current rules (GREEN CARD) or
- vote for a change as proposed (RED CARD)

Vote on phase 3 of AEC U-Multirank

Proposal from AEC U-Multirank Working Group:

Indicator Book
Institutional Questionnaire
Student Survey
Final report from the WG in the reader

The Project plan so far...

- **Phase 1.** 2014-2015 The Working Group developed a proposal of indicators
- **Phase 2.** 2015-16 Pilot project: 17 participating member-institutions representing the diversity of higher music education in Europe to test the validity and feasibility of the dimension & indicators and to revise the documents
- **Phase 3.** from 2016 on: Collection of data from participating institutions and present them online through the tool of U-Multirank

Motivation of the AEC WG

- to be in control of the issue by developing indicators by our own
- to help institutions that are already participation at the level of the whole university in institutional U-Multirank
- to help institution in countries where the government has decided to ask institutions for participation in U-Multirank
- to stay visible as the higher music education sector on European level

Parallel session on Friday

- unanimously assessment that the indicators provide an informed picture about an institution
- this exercise can support strategy of quality enhancement within the institution
- possibility of “benchlearning” from similar institutions because relevant data is available in a standardised way
- possibility to get the student’s voice heard on institutional and on European level through the student questionnaire
- students won’t use this data to decide where to study

Parallel session on Friday cont.

- to find proper definition that fit all is very difficult because of high diversity in our sector, it is always a compromise
- it is a lot of work to provide data especially the first time
- UMR make it possible not to deliver data in some indicators because no composite overall score is calculated by UMR
- if the existing definitions will work can only be proved by an experience over some years of data collection
- some years of operation will show how the field is developing and therefore if new indicators have to be added

Common understanding with U-Multirank-Team

- During the dialogue with the UMR team, the Working Group established the following understanding with UMR:
 - No institution will be included in the field-based ranking for HME without the institution's explicit consent
 - It is possible for an institution to withdraw from participation after each year of operation
 - If a field-based ranking for HME institutions is established, UMR is ready to form a joint committee with the AEC to monitor the evaluation process
 - AEC and UMR will jointly perform a comprehensive review after four years

If supported by AEC's General Assembly, the establishment of a field-based ranking system in music within UMR, does not mean that the AEC will require or even encourage AEC member institutions to adopt the system.

It will be up to the individual institution to decide whether the institution will participate or not.

**AEC members are requested to
vote in favour or against the
inclusion of Higher Music
Education in the U-Multirank
system based on the existing
indicators and questionnaires**

6. Short presentation of the European Research projects database

THE AEC DATABASE FOR STUDENTS PROJECTS ON ARTISTIC RESEARCH IN MUSIC

CALL FOR PARTICIPATION

AEC Annual Congress Gothenburg
11 November 2016

- This data base was created under the framework of the AEC project 'Polifonia' in 2014
- The data base is accessible through the SAR Research Catalogue RC and the AEC Website
- It already provides some data about artistic research projects conducted by second and third cycle students in some higher music education institution across Europe

AIMS AND GOALS

- students can identify whether a proposed project subject has already been undertaken
- they can also make contact with other students working in similar areas
- institutions can scan the list of supervisors and, by noting the subjects they are supervising, identify potentially suitable individuals to approach for external examining and/or peer review activities
- students and supervisors can establish their own profiles on the RC, using it as a platform for the dissemination of outputs

The AEC would like to expand the usage and usefulness of the portal by encouraging all its member institutions to share their data and make it available for all the AEC members and the wider research community in the portal

- During the polifona project some obstacles were observed because institutions had to collect signed contracts with the RC for every single student and supervisor
- AEC has solved these problems together with SAR and is running a pilot in 2016/2017 to check if the new way of collecting data is successful
- We will discuss the outcome of the pilot at EPARM 2017 and will then decide if the data base should be an ongoing service of AEC for its members

DEADLINE

16th of January 2017

ALL INFORMATION AVAILABLE AT THE AEC WEBSITE

www.aec-music.eu

Questions: angeladominguez@aec-music.eu

7. Financial report of the Secretary General

Jörg Linowitzki

Financial Report

- Report on AEC Accounts 2015
- Vote on the proposed membership fees for 2017
- Forecast outturn for 2016 and Budget proposal for 2017
- Appointment of auditors for the 2016 accounts.

Financial Report

Report on AEC Accounts 2015

- Report and summary of accounts included in the AEC Annual Report 2015, Chapters 6 and 7.
- Available online, at <http://www.aec-music.eu/publications>
- Complete Annual Accounts (English only) available on request

Financial Report 2015

Income: € 719,918 ; Expenditure: € 719,340

Surplus: € 579

Income

- Increase of fees from events and of subsidies
- Higher amount of the funding for FULL SCORE

Expenditure

- Increase of staff costs
- Decrease of goods and service costs
- Investment in MusiQuE

=> healthy picture

Financial Report 2015

Approval of 2015 accounts

AEC members approved the accounts for 2015 in June 2016:

- 109 in favour
- 0 against
- 2 abstentions

Financial Report 2015

External Auditors for the 2015 Accounts:

- Jan Rademakers, Maastricht Academy of Music
- Paolo Troncon, Conservatorio Di Musica Di Castelfranco Veneto A. Steffani

As part of the online voting process, they recommended approval of Accounts in June 2016

Financial Report 2015

Proposed membership fees for 2017

(Reader p. 93 in English, p. 98 in French, p. 106 in German and p. 99 in Italian)

These have been adjusted in line with:

- The 2015 GNI figures
- The indexation of salaries in Belgium (1%)

Financial Report 2015

Forecast Outturn 2016

(In separate paper distributed at registration)

Total expenditure: € 648,248.51;

Result: - € 10, 367.17

Vote on Forecast outturn 2016

Financial Report 2015

Budget proposal 2017

(In separate paper distributed at registration)

Total expenditure: € 591,593.71;

Result: - € 10,093.71

=> Worst case scenario with no project income

Vote on Budget proposal 2017

Financial Report 2015

Appointment of two auditors for 2016 Accounts

Two colleagues have been approached

- Paolo Troncon, Conservatorio Di Musica Di Castelfranco Veneto Agostino Steffani
- Peter Dejans, Orpheus Institute Gent

Approval of auditors

8. Matters related to MusiQuE, the European subject-specific quality enhancement body for music

MUSIQUE QUALITY ENHANCEMENT



Education and Culture DG

Lifelong Learning Programme



What is MusiQuE – Music Quality Enhancement?

- An independent European-level subject-specific external evaluation body
- Addressing quality issues in a way that is relevant and helpful to our type of education
- MusiQuE takes over AEC reviews (over 30 reviews since 2008) as an independent organisation

What does MusiQuE?

- ACCREDITATION procedures for institutions, programmes and joint programmes
- QUALITY ENHANCEMENT PROCESS for institutions, programmes and joint programmes
 - ‘Classic review’
 - Tailor-made services based on needs and contexts
- JOINT PROCEDURE with national quality assurance and accreditation agencies
- MusiQuE DESK

Who is MusiQuE?

3 partner organisations: AEC, EMU, Pearle*

3 main bodies:

- MusiQuE Board (5 members) responsible for overseeing all MusiQuE activities: Mist Thorkelsdottir, Gordon Munro, Martin Prchal (AEC), Helena Maffli (EMU), Géza Kovacs (Pearle*)
- Register of peer-reviewers
- MusiQuE Staff

How is MusiQuE doing?

- International recognition through listing on the European Quality Assurance Register for Higher Education (EQAR) June 2016
- Increased level of activity
- Development of standards for pre-college music education and classroom music teacher training

MusiQuE is all about:

- Taking a pro-active and positive approach towards quality issues in our sector that is focused on improvement, not control
- Being flexible towards national and institutional contexts and needs
- Keeping costs low
- Confirming the international reality of our sector
- Strengthening the credibility of the sector by showing this is something we can do ourselves
- **MusiQuE IS YOURS.....**

To inform yourself about MusiQuE:

Contact us for a joint exploration of your needs: info@musique-qe.eu

Visit our website : www.musique-qe.eu

Visit the MusiQuE desk at the coffee break

MusiQuE Board member

1 member of MusiQuE Board appointed by AEC stepping down = 1 vacant seat

Appointment procedure:

- Open call in spring/summer
- AEC Council prepared recommendation
- AEC GA asked to endorse the recommendation

MusiQuE Board member

4 eligible applications received

Recommendation from AEC Council

Nomination of:

- Ettore Borri, Conservatorio di Musica “Giuseppe Verdi” di Milano, Italy
- Bernd Clausen, Hochschule für Musik Würzburg, Germany

(See CVs and letters in Reader: English p. 109, German, p. 101 in French, Italian p. 103)

GA is asked to endorse this recommendation.

MusiQuE Standards Revision

Annual revision of MusiQuE Standards and Procedures

- Open call in 2015 (deadline 31st January 2016)
- Suggestions for revision considered by MusiQuE Board
- MusiQuE Board Proposal to AEC Council
- Proposal to AEC Members for consultation
- Final Proposal to be approved by AEC Members

Standing member of the Appeals Committee

MusiQuE Appeals Committee:

- one standing member
- one individual appointed in response to each specific appeal

Current Standing member steps down

New Standing member to be appointed by GA on the recommendation of the MusiQuE Board:

- Dr. Dawn Edwards, Head of Quality Assurance and Enhancement, Royal Northern College of Music in Manchester

9. Announcement of the Executive committee election results and elections to the Council

Election to the Council

5 vacant seats

2 current members standing for re-election:

- Kaarlo Hildén, Sibelius Academy, Helsinki, Finland
- Jacques Moreau, CEFEDM Rhône-Alpes, Lyon, France

1 current member not eligible to stand for re-election (will have completed second term):

- Grzegorz Kurzinsky, Karol Lipinski Academy of Music, Wroclaw, Poland

2 current Council members have applied for ExCom positions. If they are elected, their seats are available

- Harrie van den Elsen, Principal Prince Claus Conservatoire, Groningen, The Netherlands
- Deborah Kelleher, Royal Irish Academy of Music, Dublin, Ireland

Election to the Council: Candidates

- **Lucia Di Cecca**, Conservatorio di Musica "L. Refice", Frosinone, Italy
- **Elisabeth Gutjahr**, Hochschule für Musik Trossingen, Germany
- **Kaarlo Hildén**, Sibelius Academy, Helsinki, Finland
- **Zdzisław Lapínski**, Academy of Music Krakow, Poland
- **Ranko Marcovic**, Zürich University of the Arts, Switzerland
- **Jacques Moreau**, CEFEDM Rhône-Alpes, Lyon, France
- **Peter Swinnen**, Koninklijk Conservatorium Brussel, Belgium

Voting procedure

- ACTIVE members will proceed with the vote when leaving the room to go to the coffee break.
- 2 Members of the AEC Office staff are standing with ballot boxes and will gather the votes
- Votes will be counted under the supervision of the election officers in the organ room; the result will be announced **at the end of the Information Forum**
- **Only 5 boxes out of the 7 should be ticked!** Votes where more than 5 boxes are ticked will be considered as not valid
- An **absolute majority** of casted votes is sufficient for the candidate's election to be confirmed

10. Confirmation of new members, withdrawals and expired membership

New Active Members

- Centro Superior Katarina Gurska, Madrid, Spain
- Kharkiv I.P. Kotlyarevsky National University of Arts, Kharkiv, Ukraine
- Hochschule für Musik und Theater Rostock, Germany
- Hochschule für Musik und Theater "Felix Mendelssohn Bartholdy" Leipzig
- Taller de Músics Escola Superior d'estudis Musicals, Barcelona, Spain
- Linnaeus University, Department of Music and Art, Växjö, Sweden

New Associate Members

- Music and Drama Association “Athens Conservatoire - 1871”, Athens, Greece
- Heino Eller Tartu Music College, Tartu, Estonia
- PIANETA ARTE (AIMART - Accademia Internazionale di Musica e Arte), Rome, Italy
- University of Southern California, Thornton School of Music, Los Angeles, USA
- JAM MUSIC LAB Conservatory for Jazz and Popular Music Vienna, Austria

Withdrawals

- Turku Conservatory, Finland
- Pole Sup 93, Aubervilliers, France
- Conservatorio Superior de Música de Castilla La Mancha, Albacete, Spain
- Fondation Royaumont, Asnieres sur Oise, France
- Universitatea de Vest din Timisoara - faculty of music, Timisoara, Romania
- Conservatorio Superior de Música de Alicante "Oscar Esplà", Alicante, Spain

Expired membership

- Conservatorio di Musica “Domenico Cimarosa”, Avellino, Italy
- Schnittke State Music Institute, Moscow, Russia
- Hochschule für Musik, Saarbrücken, Germany
- Istituto Superiore di Studi Musicali "L. Boccherini", Lucca, Italy
- Conservatorio di Musica "B. Marcello", Venice, Italy
- St Petersburg State Conservatory, Russia

11.Future congresses

- **University of Zagreb, November 09 to 11 November 2017**
- **University of Music and Performing Arts, Graz, 08 to 10 November 2018**

Contact Sara Primiterra at events@aec-music.eu if you wish to host future events!

12.Any other business

(To have been notified to the chair
beforehand)

Information Forum