



CRITERIA for EASY fees Calculations Year 2

In 2016 and 2017, the AEC has made a huge time and financial effort to launch and carry out the EASY project investing an overall amount of 70.800 euro in order to cover the setup fee in the first year and the system developments in the second year. AEC member institutions interested in joining the project are asked to pay a contribution in order to cover the 'service fee', which is related to the actual use of the system. While in the first year an equally flat rate was asked to all pilot institutions, the fee structure of the second year has changed in order to reflect the complexity and the costs of the project but also to respect the diversity of the AEC members joining the project.

In year 2 there will be 3 different fee levels for institutions joining EASY:

Category 1: 950 euro

Category 2: 750 euro

Category 3: 600 euro

Institutions will be placed into a category according to 2 criteria:

- 1) **Mobility numbers (total number of applications)**
- 2) **Geographical position**

1. Mobility Numbers

Mobility Group 1) more than 80 applications (incoming and outgoing)

Mobility Group 2) between 40 and 80 applications (incoming and outgoing)

Mobility Group 3) less than 40 applications (incoming and outgoing)

How to calculate the number of applications

When indicating the number of exchanged applications please indicate the total number of incoming and outgoing applications processed by your institutions during the academic year 2016-2017 for students' mobility for studies within Erasmus, Nordplus and other mobility frameworks.

For institutions including also other disciplines than music studies (i.e. theatre, dance, visual arts, etc) please include mobility numbers related to these other disciplines only if you intend to use EASY for students' mobility applications in those fields.

With the word "application" we mean a single application submitted (sent) by a student to a single institution regardless if the application is successful or not and if the actual mobility takes place or not. If a student belonging to your institution applied for exchange to 2 institutions, 2 applications

will be counted, etc. Ex: you have 3 students applying for exchanges and each of them applies to 3 institutions you need to calculate a total amount of 9 applications.

In order to calculate the number of applications exchanged your institutions you need to make the following operation:

Total number of received incoming applications during the a.y 2016-17 + Total number of sent outgoing applications during the a.y 2016-17 = total number of applications

Please base your numbers on the applications exchanged in the Academic Year 2016-17 for mobilities taking place in 2017-18. At the end of a.y. 2017-18, should your numbers show that in fact we should have put you in a different category, the difference between the fee categories will be reimbursed or invoiced to your institution.

2. Geographical Position

Institutions can belong to one of the 3 groups below, based on the grouping used to calculate AEC membership fees in 2017:

Country Group A) Luxembourg, Norway, Switzerland, Netherlands, Germany, Denmark, Austria, Sweden, Ireland, Iceland, Belgium, Finland, UK, France (**coefficient +1**)

Country Group B) Italy, Israel, Spain, Cyprus, Slovenia, Czech Republic (**coefficient 0**)

Country Group C) Portugal, Slovakia, Estonia, Greece, Lithuania, Poland, Hungary, Kazhakstan, Russia, Latvia, Croatia, Romania, Turkey, Belarus, Bulgaria, Lebanon, Macedonia, Serbia, Albania, Egypt, Bosnia Herzegovina, Armenia, Georgia (**coefficient -1**)

The coefficient is applied to upgrade or downgrade an institution from one Mobility Group to another according to its geographical position

+1 → upgrades to a higher Mobility Group

0 → stays in the Mobility Group corresponding to its mobility numbers

-1 → downgrade to a lower Mobility Group

Final Categorization

	Mobility Group 1 80 + Applications	Mobility Group 2 40 to 80 Applications	Mobility Group 3 Less than 40 Applications
Country Group A	950 euro	950 euro	750 euro
Country Group B	950 euro	750 euro	600 euro
Country Group C	750 euro	600 euro	600 euro

Category 1 – 950 euro

- 1) If you have **more than 80 applications (incoming+outgoing) and** you are located in one of the following countries (Country Group A and B): Luxembourg, Norway, Switzerland, Netherlands, Germany, Denmark, Austria, Sweden, Ireland, Iceland, Belgium, Finland, UK, France, Italy, Israel, Spain, Cyprus, Slovenia, Czech Republic
- 2) If you have **between 40 and 80 applications (incoming+outgoing) and** you are located in one of the following countries (Country Group A): Luxembourg, Norway, Switzerland, Netherlands, Germany, Denmark, Austria, Sweden, Ireland, Iceland, Belgium, Finland, UK, France

Category 2 – 750 euro

- 1) If you have **more than 80 applications (incoming+outgoing) and** you are located in one of the following countries (Country Group C): Portugal, Slovakia, Estonia, Greece, Lithuania, Poland, Hungary, Kazhakstan, Russia, Latvia, Croatia, Romania, Turkey, Belarus, Bulgaria, Lebanon, Macedonia, Serbia, Albania, Egypt, Bosnia Herzegovina, Armenia, Georgia
- 2) If you have **between 40 and 80 applications (incoming + outgoing) and** you are located in one of the following countries (Country Group B): Italy, Israel, Spain, Cyprus, Slovenia, Czech Republic
- 3) If you have **less than 40 applications (incoming+outgoing) and** you are located in one of the following countries (Country Group A): Luxembourg, Norway, Switzerland, Netherlands, Germany, Denmark, Austria, Sweden, Ireland, Iceland, Belgium, Finland, UK, France

Category 3 – 600 euro

- 1) If you have **between 40 to 80 applications and** you are located in one of the following countries (Country Group C): Portugal, Slovakia, Estonia, Greece, Lithuania, Poland, Hungary, Kazhakstan, Russia, Latvia, Croatia, Romania, Turkey, Belarus, Bulgaria, Lebanon, Macedonia, Serbia, Albania, Egypt, Bosnia Herzegovina, Armenia, Georgia
- 2) If you have **less than 40 applications (incoming+outgoing) and** you are located in one of the following countries (Country Group B and C): Italy, Israel, Spain, Cyprus, Slovenia, Czech Republic, Portugal, Slovakia, Estonia, Greece, Lithuania, Poland, Hungary, Kazhakstan, Russia, Latvia, Croatia, Romania, Turkey, Belarus, Bulgaria, Lebanon, Macedonia, Serbia, Albania, Egypt, Bosnia Herzegovina, Armenia, Georgia